

RECEIVE EXPERT PROPOSAL REVIEW

The Office of Research, Economic & Community Development (ORECD) is pleased to offer funding to support external expert reviews for investigators submitting competitive proposal submissions or resubmissions. This service is available for NIH, NSF, and IES proposals. This service is available by application only, and the number of reviewers is limited to available funding.

WHO CAN BENEFIT FROM THIS SERVICE?

It will be most beneficial to investigators who are in very competitive fields for which agencies make very few awards, for resubmissions on proposals that received encouraging reviews, and for investigators needing critical scientific input not available at UMSL or within the investigator's academic networks.

WHO IS ELIGIBLE?

- Must hold a tenure track appointment
- Must submit to one of three agencies: National Science Foundation (NSF), National Institutes of Health (NIH), or Institute of Education Sciences U.S. Dept. of Education (IES)
- Minimum proposal budget request of \$300,000

WHAT IS THE TIMELINE?

Allow ample time for external expert review so that you will have time to integrate their feedback. Most experts will need three weeks or longer to review proposals. Draft proposals and forms are due to ORECD no later than 30 days prior to the sponsor deadline. Due to limited funding and competition, applications received outside of this timeline will not be accepted.

Sample Timeline:

Feb 15, 2021: ORECD Internal Review

Feb 28, 2021: Expert Review

Mar 30, 2021: Sponsor Due Date

HOW DO I SELECT & CONTACT EXTERNAL REVIEWERS?

When selecting external reviewers, take care NOT to select reviewers serving on panels that will ultimately review your proposal (NIH). Once the expert has agreed to review your proposal, you may wish to set up a time to talk to them about the project and then send your draft. We can help coordinate a time for you to present your work to the Expert via zoom, if desired. For resubmissions, it may be helpful to share your agency reviews with external reviewers.

The typical honorarium is \$250-500. Due to funding limitations, \$500 is the maximum amount allowed. Notify ORECD within 30 days of expert review so that the reviewer honorarium can be paid.

TO APPLY

Send a draft proposal and funding guidelines to Cynthia Jobe in ORECD. The draft should be complete and well written – something you would feel comfortable sharing with an expert in your field. Complete the Expert Review Application form that includes identifying information about your proposal and the expert reviewer, and email the completed form to Cynthia Jobe.

Cynthia Jobe

jobec@umsl.edu

Expert Review Application

Office of Research, Economic & Community Development

Investigator Information

Name	
Department	
Phone	
Email	

Project Information

Proposal Title	
Funding Agency	
Due Date	
Total Requested Amount	
Link to RFP	

Expert Reviewer Information

Name	
Institution	
Phone	
Email	
Agreed Upon Honorarium	

*Submit Completed Form with Draft Proposal to:
Cynthia Jobe at jobec@umsl.edu*