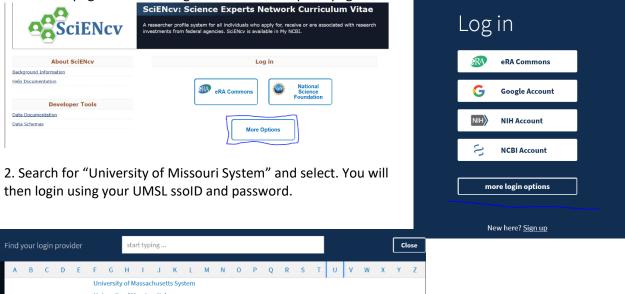
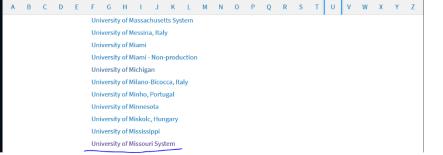
# How do I access SciENcv?

1. Login to the portal by visiting <u>https://www.ncbi.nlm.nih.gov/sciencv/</u> and selecting "more options," on the first page and "more logins" on the subsequent page.





# How do I create a new biosketch?

 Once you have created an account and logged in via <u>https://www.ncbi.nlm.nih.gov/sciencv/</u>, select My NCBI and scroll to the bottom right and choose "create new" under the SciENcv tab.

NCBI Resources 🗵 How To 🗵			kenneyma@university_of_missouri_system_My_NCBI_Sig
y NCBI			Customize this page   NCBI Site Preferences   Video Overview   Help
Search NCBI databases		×	Saved Searches
Search : PubMed			You don't have any saved searches yet. Go and create some saved searches in PubMed or our other databases.
Hint: clicking the "Search" button without any terms listed in the search box will transport yo			Gu and <u>create some saved searches</u> in Followed of our outer baladases. Manage Saved Searches >
that database's homepage.			Collections
My Bibliography		x	All bibliographies and Other citations are now in My Bibliography
			Collection Name Items Settings/Sharing Type
Your bibliography contains no items. Your bibliography is private.			Favorites edit 0 Original Standard
Manage My Bibliograp	hy »		Manage Collections »
Recent Activity		×	Filters 🛋 🗴
			Filters for: PubMed
You do not have any recent activity.	<u>1 Off</u>		You do not have any active filters for this database. Add filters for the selected database.
See All Recent Activ	<u>/ity »</u>		Manage Filters »
		(	SciENcv 💌 🗷
		(	Click here to create a new CV

# Fill in the form that populates and Save. For the External source, choose the one most relevant to you, either NSF or eRA commons. Create a New Document

Document name							
	Enter a name to help you to identify this document						
Format							
	○ NIH Fellowship Biosketch						
	$\bigcirc$ NSF Current and Pending Support						
	O IES Biosketch						
	Select a format for this document						
Choose data source	$\bigcirc$ Start with a blank document						
	O Existing Document: Biosketch Example						
	External source: National Science Foundation						
	You must link to a NSF account to use this option.						
	Documentation on how to link an external account is available here	2.					
Sharing	Private						
	You can change the shared settings at any time.						
	Create						

3. Once this has been created, you may begin editing the various required sections of the biosketch. The types of requirements will be dependent on the kind of format you chose in the previous step.

those items.

4. To add publications, patents, etc. navigate to My Bibliography and upload or manually enter

Search NCBI databases	
Search : PubMed ~	
	Search
Hint: clicking the "Search" button without any ter that database's homepage.	ms listed in the search box will transport you to
My Bibliography	
Your bibliography contains <b>no items</b> . Your bibliography is <b>private</b> .	
	Manage My Bibliography »
Recent Activity	
You do not have	any recent activity.
	<u>Clear</u> <u>Turn Off</u>
	See All Recent Activity »

Profile name: Biosketch Example [ Edit ]

Download: PDF Word XML

Sharing: Private [ Change ]

29 January 2021

NIH BioSketch NIH Biographical Sketch Instructions (PDF)

OMB No. 0925-0001 and 0925-0002 (Rev. 03/2020 Approved Through 02/28/2023)

NAME [<u>Edit</u>] Kenney, Marie

Profile type: Last Updated:

Click here to link eRA Commons account

#### EDUCATION/TRAINING

(Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable.) You have not listed any degree or training. Please <u>add one</u>.

### A. Personal Statement [ Edit statement ]

You have not yet provided a personal statement.

Optional: You may identify up to four peer reviewed publications that specifically highlight your experience and qualifications for this project.

[ Select citations ]

You have not listed any citations.

#### B. Positions and Honors

## Positions and Employment

You have not listed any employment. Please add one.

Other Experience and Professional Memberships You have not listed any professional memberships. Please add one.

#### Honors

You have not listed any honors. Please add one.

## C. Contribution to Science [Edit section]

This section is currently empty. Click on edit section to add your contributions.

D. Additional Information: Research Support and/or Scholastic Performance [Edit awards] There are no awards linked to this profile. Please edit the list to see available awards.

## How do I add a Delegate?

My NCBI users can grant access to other persons (delegates) to view and manage their SciENcv biosketches. The delegates will then be able to create, modify or delete the information in the SciENcv account to which they have been granted access.

- 1. To add a delegate to manage your My Bibliography and/or SciENcv data, log in to your NCBI account, and click on your username (top right corner of page) to access the Account Settings page
- 2. Go to the "Delegates" section and click "Add a Delegate" link
- 3. Enter the delegate's e-mail address, and click OK
- 4. Your delegate will receive an e-mail with a URL that leads to an access confirmation page. **Delegates**

You can add delegates to help you manage your bibliography and/or SciENcv profiles. Add a Delegate	
Add a delegate	×
Enter your delegate's email address:          example@umsystem.edu         OK         Cancel	
<ul> <li>What'll happen:</li> <li>Your delegate will receive an e-mail notifying them of access.</li> <li>Your delegate will click a link in the e-mail to activate access.</li> <li>If your delegate does not have a My NCBI account, they will be invited to register.</li> </ul>	