



WDCAF

Washington, D.C. Alumnae Foundation, Inc. **Thelma M. Randall Scholarship**

The Washington, D.C. Alumnae Foundation (WDCAF) celebrates 35 years of community service programs that support the residents of the District of Columbia. During this milestone year, the Foundation is excited to announce the establishment of the Thelma M. Randall Scholarship in memory of one of its distinguished Directors, Thelma Maye Randall. Director Randall was a native of Texas and a graduate of Prairie View A&M University. She served on the Board for eighteen years and was an intricate part of its operations. It is through an endowment and contributions from the Board of Directors and its community partners that the Foundation seeks to provide four scholarships annually of \$1,000 to deserving high school seniors, undergraduate and/or graduate school students who meet the program qualifications.

WDCAF encourages you to review the program requirements to learn more about the Thelma M. Randall Scholarship and apply. **The scholarship application period is February 1, 2021 – May 1, 2021.** The scholarship will be awarded during the 2021-2022 academic year. The disbursements of payment for the scholarship award will be based on meeting all proof of eligibility requirements, enrollment and satisfactory academic guidelines. Awardees may be asked to attend the WDCAF Annual Fundraiser on December 4, 2021 to be recognized for receiving the Foundation's inaugural Thelma M. Randall Scholarship.

Washington, D.C. Alumnae Foundation, Inc.
Thelma M. Randall Scholarship

High School Seniors

WDCAF will award two Academic Excellence Scholarships to eligible high school graduating seniors residing within the District of Columbia, who will attend Prairie View A&M University or another Historically Black College or University (HBCU). Each scholarship award will be \$1,000.

Eligibility Requirements

Criteria	Qualifications
Applicant Eligibility	<ul style="list-style-type: none"> • Permanent resident of the District of Columbia. • College bound graduating senior from a public, private, charter or parochial high school in the District of Columbia. • Plan to enter an accredited 4 year Historically Black College or University (HBCU) as a full time college freshman in the fall of the year, the application is submitted. • Grade Point Average (GPA) of 3.0 on 4.0 scale. • Planned Major – Business Administration, Accounting, Finance, Economics or Mathematics.
Criteria	Requirements
Application Procedures	<ul style="list-style-type: none"> • Completed Application Form and supporting documentation. • Student Community Service Essay • Student Essay

Criteria	Requirements
Application Package Checklist	<ul style="list-style-type: none"> • Typed Application Form with Original Signatures • Official Transcript (School official should email to scholarships@wdcaf.org by May 1, 2021) • SAT/ACT Scores (School official should email to scholarships@wdcaf.org by May 1, 2021.) • School Letter of Recommendation* • Student Community Service Essay** • Student Essay*** • Signed Certification Form (Student & Parent)

***School Letter of Recommendation** - From a principal, counselor, academic teacher or advisor, on official letterhead dated with an original signature.

****Student Community Service Essay** – Double spaced (12 pt. font) paragraph on your involvement in community service to include the name of the organization, and a brief description of your responsibilities of community service while in High School.

*****Student Essay** – Double spaced (12 pt. font) essay, 250 words. Essay Title: Why are you applying for the WDCAF scholarship and why should you receive this scholarship? Include in your student essay: 1) Proposed academic/career goals; 2) Community service involvement; and 3) The expected benefit to be derived if you receive a scholarship.

Application Package – **Application and supporting documentation must be postmarked by May 1, 2021.** Mailing Address: WDCAF-Scholarships, PO Box 60526, Washington, D.C. 20039 Questions can be sent to scholarships@wdcaf.org.



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Washington, D.C. Alumnae Foundation, Inc.

Thelma M. Randall Scholarship

Application Form **MUST** be typed.

Section I - PERSONAL INFORMATION

Name: _____

Permanent Address: _____

Street Address, Apt. Number

City/State/Zip Code

Home Phone: _____

Cellular: _____

Email: _____

Gender: _____

Date of Birth: (Month/Date/Year) _____

Declared or Planned Academic Major: _____

Career Interest: _____

List the HBCU(s) where you have been accepted:



Section II – FAMILY INFORMATION

Name of Mother/Female Legal Guardian: _____

Permanent Address: _____

Street Address, Apt. Number

City/State/Zip Code

Home Phone: _____ Cellular #: _____

Email: _____ Work #: _____

Name of Father/Male Legal Guardian: _____

Permanent Address: _____

Street Address, Apt. Number

City/State/Zip Code

Home Phone: _____ Cellular #: _____

Email: _____ Work #: _____

Section III – SCHOOL INFORMATION

Name of High School: _____

School Address: _____

Street Address, Apt. Number

City/State/Zip Code

School Phone Number: _____

Counselor's Name: _____

Expected Date of Graduation: (Month/Date/Year) _____

Community Service Hours Required to Graduate: _____

Community Service Hours Completed as of 12/31/2020: _____

Cumulative GPA: _____ of 4.0

Section IV - HONORS AND AWARDS

List all honors and awards received during high school. Please include a description of the honor(s), award(s) and date(s) received. Use additional sheets of paper as needed.

Section V - EXTRACURRICULAR ACTIVITIES

Please list the major extracurricular activities (school and community) that you have participated in during high school. Please be certain to highlight any leadership positions held. Use additional sheets of paper as needed.

Section VI - APPLICATION SIGNATURES

By the signature below, I affirm that all information provided in this application is true and complete to the best of my knowledge. Misrepresentation or the submission of inaccurate or incomplete information will result in disqualification or forfeiture of any award.

Applicant Signature

Date:

Parent/Legal Guardian Signature

Date:

SECTION - VII - CERTIFICATION

Please indicate by your signatures (original signatures only, student and parent) below that you certify the accuracy of your application and the terms and conditions of this scholarship application.

1. I certify that the applicant is: (Check all that apply).
 - a. _____ a permanent resident of the District of Columbia;
 - b. _____ a student attending a Washington, D.C. public, private, charter, or parochial high school;
 - c. _____ a high school senior graduating in 2021 and entering college in the fall of 2021;
 - d. _____ not an immediate relative, i.e. child of a Board Member of the Washington, D.C. Alumnae Foundation, Inc.;
 - e. _____ enrolled at Prairie View A&M University or another HBCU; and
 - f. _____ declared as my major business administration, accounting, finance, economics or mathematics.

2. I understand that applying for a scholarship does not guarantee I will receive an award and that there will be a selection process to determine the award recipients. WDCAF, Inc. selections shall be final.

3. I understand that if the applicant is awarded a scholarship, the funds will be made payable to the applicant and his/her college or university. Funds will be sent directly to the college or university once the proper verification forms have been completed and returned to WDCAF, Inc.

4. Further, I understand that if I am awarded a scholarship, I may be asked to attend the WDCAF's Annual Fundraiser on December 4, 2021.

5. I hereby grant the Washington, D.C. Alumnae Foundation, Inc. the restricted right and permission to use and re-use my name and likeness in any and all publications, including photograph, television broadcast, video recording, internet sites, audio-recording or any other form of electronic or print communication (the Promotional Materials), for its own purposes without payment or any other consideration to me, in perpetuity. I understand and agree that any material produced using my likeness is the property of WDCAF.

6. I certify that all information provided is correct and complete to the best of my knowledge. I give the Washington, D.C. Alumnae Foundation (WDCAF), Inc. permission to verify any information contained in my information package as necessary. I understand that misrepresentation of any information or the submission of inaccurate or incomplete information will result in disqualification to be considered for a scholarship or forfeiture of any award that I may receive.

SECTION - VII - CERTIFICATION SIGNATURE PAGE

Applicant Signature

Date

Parent/Legal Guardian Signature

Date

SCHOOL LETTER OF RECOMMENDATION INSTRUCTIONS

Give to the Recommending School Official

To the Recommending School Official:

Student's Name: _____

This student is applying for a scholarship from the Washington, D.C. Alumnae Foundation, Inc.

Your School Letter of Recommendation should be prepared on official stationery and include your original signature. You should return your School Letter of Recommendation to the applicant for inclusion in the applicant's packet due on or before the deadline of May 1, 2021.

In your letter of recommendation, please provide your candid assessment of the applicant. Your assessment should include, academic performance, intellectual ability, maturity, oral and written communication skills, interpersonal skills, the length of your acquaintance with the applicant, the subject or courses taught, dates of instruction and a telephone number where you may be reached.

FREQUENTLY ASKED QUESTIONS (FAQs)

The FAQs are provided to help the applicant with some questions that may come up while exploring whether to apply for the scholarship. When considering whether to apply for the Washington, D.C. Alumnae Foundation (WDCAF), Inc. Scholarship, the applicant must meet **ALL** of the eligibility requirements.

Q. What if I am a 12th grade student whose residence is Maryland and I attend a private, public, charter or parochial high school in the District of Columbia?

A. To be eligible for a WDCAF Scholarship the applicant must be a resident and attend high school in the District of Columbia.

Q. What if I am a resident of the District of Columbia but I attend a school in Maryland?

A. To be eligible for a WDCAF Scholarship the applicant must be a resident and attend high school in the District of Columbia.

Q. Besides my original signature, does my parent or legal guardian have to sign the Certification if I am 18 years of age or older?

A. Yes. While 18 years of age in the District of Columbia is considered an adult, we require the applicant's parent or legal guardian to certify that certain statements are correct as well as acknowledging acceptance of certain WDCAF's policies governing the award of a WDCAF scholarship. This is applicable for high school students.

Q. What happens if the application package is incomplete?

A. If the application package is deemed incomplete, it will not be considered.

Q. Are members of Delta Sigma Theta Sorority, Inc. eligible to apply for the scholarship?

A. Yes. If the applicant is not an immediate family member (i.e. daughter or son) of a Board member of WDCAF.

Q. Are photocopies of my high school transcript acceptable?

A. No, only original documents are acceptable.

Q. I received an online score report of my SAT/ACT scores from the College Board and my transcript provides these scores. Will you accept an original or a photocopy of my online score report? Will you accept my SAT/ACT scores provided on my transcript?

A. We do not accept photocopies or originals of an applicant's online score report from the student. The official SAT or ACT scores are sent directly from the College Board to

your high school guidance counselor and the colleges you selected to receive them. Be sure to have your guidance counselor email a copy of the official SAT or ACT scores to scholarships@wdcaf.org by May 1, 2021.

Q. What if my 12th grade major academic teacher who wrote my school recommendation letter forgot the original handwritten signature and did it with an electronic signature?

A. The application will be deemed incomplete and will not be considered.

Q. Must the School Recommendation Letter be submitted with the application package?

A. Yes. The School Recommendation Letter must be in your application package.

Q. Is a recommendation letter from my 9th grade English teacher acceptable as a school recommendation letter to be included in my application package?

A. No, because the School Recommendation Letter must be from the applicant's current high school teacher or advisor in a major academic subject. For purposes of the WDCAF Scholarship Application "current" means the current calendar year, *i.e.* September 2020-June 2021.