



Emergency Purchasing During Pandemic Follow-up: Update

To: Finance, Budget and Enrolment Committee

Date: 20 January, 2021

Report No.: 01-21-4013

Strategic Directions

- Allocate Human and Financial Resources Strategically to Support Student Needs

Recommendation

It is recommended that this report be received.

Context

The purpose of this report is to provide an update on pandemic-related emergency purchases since last reported to the Finance, Budget and Enrolment Committee on October 14, 2020 that included purchases made between March 2020 and October 7, 2020. The purchases in this report were made between October 8, 2020 and January 11, 2021.

As reported in October, the Ministry of Government and Consumer Services (MGCS) announced in July 2020 that they will be taking on the role of providing Personal Protective Equipment (PPE) and related supplies to all Ontario school boards. As MGCS was ramping up their capacity, the TDSB was required to continue to purchase a significant amount of PPE and related supplies on its own as it was not readily available from MGCS. Over the last several months this situation has improved significantly and much of these products are now flowing through to the TDSB Distribution Centre from MGCS at no cost to the board. It is estimated that MGCS is now supplying approximately 80-85% of the PPE and related supplies being consumed by schools and administrative centres. A notable exception is disinfectant wipes, which make up approximately 60% of the TDSB spend for products not available through MGCS shown in Appendix A.

There is a small number of products not provided through MGCS where deliveries were made direct to schools from the suppliers. The spend for these items has diminished significantly as shown in Appendix B.

Along with all the PPE and related supplies purchasing, large amounts of technology were and continue to be required to support student remote learning. Much of this was required very quickly at the beginning of the lockdown to support the pivot from on-site school and work to remote. Appendix C shows IT related purchases made from October 8, 2020 to January 11, 2021 providing ongoing technological support.

Action Plan and Associated Timeline

Not applicable.

Resource Implications

A portion of these emergency expenditures will be funded by 2020-21 federal and provincial funding relating to school reopening.

Communications Considerations

Not applicable.

Board Policy and Procedure Reference(s)

PO17: Purchasing Policy

Appendices

- Appendix A: PPE and Related Supplies Emergency Purchases – TDSB Spend
- Appendix B: Pandemic Related Emergency Purchases for Products Provided Directly from Vendors
- Appendix C: IT Pandemic Related Purchases

From

Craig Snider, Interim Associate Director – Business Operations and Service Excellence, at craig.snider@tdsb.on.ca or at 416-397-3188.

Marisa Chiu, Interim Executive Officer – Finance, at marisa.chiu@tdsb.on.ca or at 416-95-3563.

Chris Ferris, Senior Manager, Administrative Services, at chris.ferris@tdsb.on.ca or at 416-395-8036.

PPE and Related Supplies Spend from Oct 8, 2020 to January 11, 2021

Product Description	Net Order Value
Wipes, Disinfectant Surface Cleaner 160/T	341,640.00
Black Reusable Face Mask Adult Sm/Md	53,800.00
Hand Sanitizer Gel 1Litre Clear Pump	38,220.00
Wipes Disinfectant 4/Technology 30sht/Pk	25,159.68
Mask/FaceCover Transparent/Adjuster 24/B	25,142.40
Disinfectant Cleaner,Concentrate 4x3.78L	24,919.92
Soap Hand Liquid 221ml Scent 12/Case	14,212.80
Face Mask Tie On 3 Layer Medical 50/box	10,500.00
Safety Goggles, Wide-angle Clear AntiFog	5,452.80
Paper Towels Nat. Singlefold 16pkgs/car	4,748.80
Gloves Nitrile Foam Coated Size 9-Large	3,939.84
Paper Towels,8"Kraft Roll x 350ft 8/case	3,052.08
Gloves Nitrile FoamCoated Size 10-XLarge	2,954.88
Respirator,Cartrg3M P100/7093 2/PK W#797	2,085.12
Mingle Mask Clearview 50/box	1,851.56
Coveralls Disposable Large w/Hood&Boot	1,352.46
Gloves Nitrile Atlas Fit Large Size	1,209.60
Mask Extender/EarSaver Latex Free 100/pk	1,127.00
Shoe Covers, Non Slip Large	1,088.54
Coveralls Disposable XL with Hood&Boots	992.97
Headpiece for Faceshield, North Mat#6428	838.80
Apron Neoprene, Full-Body	675.00
Respirator Cartr Multi-Use#75SCP100 2/Pk	455.50
Respirator Cartrg,Hepa Nrth7580P100 2/Pk	402.50
Respirator, 3M-6200/07025 with Mat#796	402.00
Towels, Hand Moist Disposable 100/Pkg	375.00
Respirator Filter P100Particulate3M#2097	372.60
Gloves Neoprene Black Large 13	369.60
Gloves Nitrile Foam Coated Size 8-Medium	328.32
Glove Chemical Resistant Nitrile Large	316.80
Gloves-Hvy Rub Acid,Chemical, Oil Resist	304.00
Gloves, Black Nitrile 5mil-XXL 100/BX	296.00
Glove Chemical Resistant Nitrile Medium	211.20
Respirator Filter, Dust & Mists 10/PKG	199.00
Respirator Cartridge,Vap,Acid Gas Pkg/2	195.60
Gloves Blue Nitrile X-Large NonLatex 4ml	181.00
Gloves Nitrile Atlas Fit - X-Large	168.00
Glove Chemical Resistant Nitrile X-L	158.40
Gloves 14" Green Large,Double Dipped PVC	100.20
Safety Glasses, Sun-Safety, grey lens	52.56
	569,852.53

APPENDIX B

Pandemic Related Emergency Purchases – October 8, 2020 to January 11, 2021

Non-PPE Type Supplies Not Provided by MGCS

Product/Material	Cost	Notes
Paper Towels	\$0	2 separate bulk shipments were delivered direct to schools by the vendor – there were no bulk shipments during this reporting period. Depending on when the bricks-and-mortar schools may re-open following the newly imposed stay-at-home order, there may be a need for an additional bulk shipment. Some limited supplemental orders have been processed through the Distribution Centre as noted in Appendix A of this report.
Various Decals/Signage used throughout all schools and administrative sites to provide direction and promote physical distancing.	\$4,700	Only small, top-up requirements since the last report.
Acrylic Bulk Sheets	\$2,040	Additional raw material ordered for the Shorting Road window shop to fabricate Plexiglas barriers.

APPENDIX C

Information Technology Pandemic Related Purchases

October 8, 2020 to January 11, 2021

Product/Material	Cost	Notes
Chromebooks		
Acer Chromebooks 733 (2,000)	\$533,980	Received – October 2020
Acer Chromebooks 733 (2,500)	\$667,475	Received – November 2020
HP Chromebooks (6,687)	\$1,775,194	Deliveries expected in January 2021
Chromebook Power Adapters	\$28,995	IT Field Services
Licenses		
Zoom Education Site License	\$121,540	Uplift to provide Zoom licenses for all staff
PDF Encryption	\$815	SAP Application Development
Virtual School Digital Resources	\$630,250	Virtual Schools
Dameware Remote Software	\$20,000	Client Services Desk
iPads		
iPads – 32GB with case (1000)	\$442,000	Delivered in October/November 2020 (Virtual student support)
iPads – 32GB with case (500)	\$220,975	Delivery pending in January 2021 (Virtual student support)
Other		
HP ProBook Laptops G450 (80)	\$56,388	Virtual School Admin use
Mifi LTE Hubs	\$78,796	Support student remote learning
Logistics Costs	\$34,000	Courier, shipping supplies, etc.
Client Support Desk External Resources	\$48,000	Virtual School Parent Support