



Upcoming changes to your FACTS account

Beginning Thursday, Sound Christian Academy will begin using an integrated version of the FACTS Tuition Management and FACTS SIS systems. As of this date, you will access your FACTS account via FACTS Family Portal. You can find the Family Portal link on our website where it says "Parent Portal" near the top of the home page or by following the steps below.

FACTS Family Portal Login Instructions

- Please go to the website <https://sscs-wa.client.renweb.com/pwr>
- If you already have an account, enter your username and password and click Login.
- Select the Financial tab to view your FACTS Payment Plan and Billing information.
- **Create New Family Portal Account if you have not set this up yet**
- Enter the email address connected to your FACTS account and our District Code (SSCS-WA)
- You will receive an email from SIS Customer Support containing a link that will allow you to create your username and password. For security purposes the link will remain active for only six hours.
- Please click on the link. A **Change/Create Password** screen will open. You may use the default username provided, or create a new username. Then type in your desired password into the Password field and Conform field.
- Click on the **Save Username and/or Password** button.
- Close the window.
- Log into **FACTS Family Portal** as instructed above.

Thank you for your continued loyalty and support for Sound Christian Academy. We depend on your support in our efforts to provide the highest quality education for your children. Your continued support and cooperation is appreciated, as we remain committed to our mission.

NOTE: For the first few weeks after completing the above steps, you will see both the SIS Family Billing and FACTS Billing sections beside each other until Student Billing gets turned off.

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