

# How to Prep for the Shuttered Venue Operator Grant

- 1** Check your eligibility & read the FAQ's
- 2** Sign up for a DUNS number.  
<https://fedgov.dnb.com/webform/>
- 3** Sign up in SAM.  
<https://www.sam.gov/SAM/>
- 4** Create a profile. You will need to do this to sign up for SAM.  
<https://www.login.gov>
- 5** Gather 2019 and 2020 financials
- 6** Do the calculation for # of employees based on the FAQ
- 7** Calculate your revenue loss in 2020
- 8** Calculate what the potential maximum award could be for the SVO vs. PPP,
- 9** Decide on which program to apply for!
- 10** Sign up for program email alerts!  
<https://public.govdelivery.com/>