



SACRAMENTO  
STATE

# STUDENT Fall 2023 GRADE APPEALS

## What is a Grade Appeal?

The University allows students to appeal final course grades if they believe a violation in grading occurred.

## Things to Know Before Filing an Appeal:

- ✓ Attempt to resolve the grade issue with the instructor by **September 8th**.
- ✓ Only final grades in a course can be appealed.
- ✓ Only Spring 2023 and Summer 2023 grades can be appealed.
- ✓ Notify the Department Chair of your intent to appeal the grade by **September 11<sup>th</sup>, 2023**.
- ✓ Contact the Grade Appeal Manager for information on the process, timeline, and policy. See contact information below.
- ✓ Grade appeals are due by 5:00 PM on Friday, **September 22, 2023** and must contain the signature of the Department Chair.

## For More Information:

<http://csus.edu/academic-affairs/internal/grade-appeals.html>

Email Emily Wickelgren, the Grade Appeal Manager at [scc@csus.edu](mailto:scc@csus.edu)

Call the office that manages appeals at 916-278-6331