

CIBE Faculty Grants Proposal Guidelines and Terms

The LMU [Center for International Business Education](#) (CIBE) invites faculty to submit a single-spaced, maximum three - page **research or curriculum development proposal on issues related to enhancing the global competitiveness of U.S. companies and/or industries**. Both individual and collaborative proposals are welcome. See application process below.

Scholarly Research

Proposals should include:

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| 1. Title of project | 6. Budget tied to research activities (up to \$5,000) |
| 2. Goals and research questions | 7. Reporting timeline for delivery of findings (within a year) |
| 3. Literature review | 8. Plan for dissemination |
| 4. Expected activities | |
| 5. Contribution of your research to the U.S. global competitiveness | |

Examples:

1. International trade assistance research in collaboration with LA Area Chamber of Commerce, LA Economic Development Corporation, etc.
2. Research on sustainability of LA Port or LAX to increase global competitiveness
3. Research on cross-cultural studies (e.g., communication or negotiation) to increase global competitiveness
4. Research on advancing global workforce development
5. Research to help U.S. companies expand business overseas or increase exports
6. Additional research topics may include those built on the following themes of the LMU CIBE: (1) global talent management (2) foreign business language education (3) global sustainability and international business ethics (4) innovative global marketing (5) international entrepreneurship

Scholarly Research Funding Disbursement:

- 30% at initial acceptance (upon returning completed letter of agreement)
- 30% when progress report is submitted (within 6 months of acceptance)
- 40% at completion (preliminary results should be obtained for final funding within a year of acceptance)

Recipients must present his/her research to colleagues in an internal seminar during the academic year following the final report.

Internationalized Curriculum Development

Proposals should include:

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|------------------------|--|
| 1. Title of course | 5. Budget requested (up to \$5,000) |
| 2. Course description | 6. Timeline indicating when course will be offered (within a year) |
| 3. Learning outcomes | |
| 4. Expected activities | |

Examples:

1. Develop business language course to provide intensive language training programs that will advance global business practices
2. Develop an interdisciplinary course that integrates different dimensions of sustainability including science and engineering, economics, and business
3. Develop a course to improve national cyber security and prepare the cyber security workforce of tomorrow
4. Develop a course which expands international knowledge, competencies and skills to increase global competitiveness

Guidelines and Terms are subject to change

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The international content of the proposed course must be **at least 25%**; for example, international content should be covered 4 out of 15 weeks in a semester. Proposals should consider the global and/or regional context, as well as specific international topics. Proposed courses should differentiate from current course offerings.

Curriculum Development Funding Disbursement:

- 30% at initial acceptance (upon returning completed letter of agreement)
- 30% at progress report/ when syllabus is submitted (within 6 months of acceptance)
- 40% at completion after the semester begins for the course proposed (The proposed course must be offered for final funding)

Application Process for Scholarly Research and Curriculum Development

- Submit proposal by email to cibe@lmu.edu
- Proposals will be reviewed by CIBE Internal Committee; revisions may be requested
- Rolling applications will be accepted and reviewed monthly (August – November; January – April), without a particular deadline.

Depending on the annual budget, grants will be awarded to quality proposals on a first-come, first-serve basis.

Registration and Travel for Faculty Conference Presentations

CIBE funding support for conference registration and travel to present faculty research results on topics supporting CIBE's purpose, including scholarly discoveries, best business practice findings, as well as studies on international education. See application process below.

Proposals should include:

- | | |
|----------------------------|--|
| 1. Presentation Title | 6. Discipline(s) |
| 2. Conference Organization | 7. World Area(s) |
| 3. Date | 8. Budget requested up to \$1000 (indicate other sources of funding support) |
| 4. Collaborators/ Partners | 9. Contribution to U.S. competitiveness |
| 5. Target Audience | |

Application Process:

- Submit a one-page single-spaced proposal by email to cibe@lmu.edu
- Proposals will be reviewed by CIBE Internal Committee

Conference registration and travel awards will be paid as a departmental charge.

Terms and Conditions:

As part of the U.S. Department of Education grant reporting process, we must collect evidence of funding outcomes. Please provide CIBE with copies of course materials, work published and reports (required).

Recipients should acknowledge receipt of the CIBE award in any announcements and published work or forum.

For more information, please visit [Center for International Business Education](#). If you have any questions, please contact Marki Jones, Ed.D., CIBE program management director at Marki.Jones@lmu.edu.