

PEAK student employee: writer and videographer

The SOU Office of Marketing and Communications is accepting applications for a PEAK student employee who will serve as a writer and videographer for SOU News, Southern Exposure and other forms of campus communications. Those who are interested should login to Handshake, view the position description and apply at <https://app.joinhandshake.com/jobs/5098011>. The position will pay \$15 per hour, for as many as eight hours per week.

Duties and Responsibilities

Assist in maintaining the "daily news" website (SOU News) for the university, and prepare materials for the Southern Exposure weekly news portal (an email that curates news and info from various SOU sources). Shoot and edit brief videos, primarily for campus-wide messaging from SOU leaders. The video portion of the job may include captioning for ADA compliance and may eventually include some light "back-end" work on a couple of university websites (WordPress).

Ongoing duties will include writing, rewriting and editing materials submitted by students, faculty and staff, and some enterprise reporting on feature and profile stories. Expect at least one to two video assignments per month. The student may also help with tracking "media mentions" of SOU and have other opportunities to learn communications and public relations work.

Qualifications

Applicants should have strong writing skills and experience in shooting and editing video. Familiarity with (or willingness to learn) journalistic writing (Associated Press Style) is a plus.

Special Characteristics

- At least three relevant writing or video samples are required. After submitting resume, cover letter, and supplemental questionnaire in Handshake, email writing/video samples to Joe Mosley at mosleyj@sou.edu.
- This job is approved for as many as eight hours per week (number of hours and schedule are flexible, but will need to be agreed upon before the start of each term).