



CENTER FOR HISPANIC POLICY RESEARCH & DEVELOPMENT

Governor's Hispanic Fellows Program

June 5, 2023 – July 28, 2023

2023 Student Application

The Governor's Hispanic Fellows Program is an 8 weeks summer program geared towards leadership and professional development, which has offered quality internship experiences to Hispanic college students since 1988. Our students work in a government, corporate or non-profit setting and participate in leadership training seminars conducted by a team comprised of the Center's staff, government officials, business professionals and current and or former elected officials who are each expert in their respective fields. In addition, you will gain the knowledge and understanding of government and corporate culture, networking, and public policy engagement.

Application Guidelines

- Faxed applications are **not** accepted.
- **Deadline to apply is Friday, December 16, 2022**
- It is the applicant's responsibility to notify the New Jersey Center for Hispanic Policy, Research and Development (CHPRD) of permanent address, email address or phone number changes during the interview, selection and notification process.
- Applicants taking academic courses during normal business days from June 5, 2023 through July 28, 2023, **will not** be considered.
- Applicants planning vacation or leave time between June 5, 2023 through July 28, 2023, **will not** be considered.
- Candidates seeking credit for his/her participation must arrange with the College/University's cooperative education or internship department.
- All sections must be completely filled out.



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Program Requirements

- Resident of New Jersey
- Of Hispanic descent
- Enrolled in a 2- or 4-year college/university program
- U.S. Citizen or Legal Permanent Resident

All applicants are required to submit the following:

- Copy of a clear Photo I.D.
- Personal Statement
 - Use separate sheet.
 - It must be no more than 300 words, typed, font 12, double-spaced and make use of MLA guidelines.
- One Letter of Recommendation
- Official transcript
- Essay Question
 - Respond to the essay question using a separate sheet.
 - It must be no more than 700 words, typed, font 12, double-spaced and make use of MLA guidelines.
- Resume must include:
 - Employment history
 - Community service experience
 - Honors or awards
 - Computer skills
 - Extracurricular activities



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Essay Question – *use separate sheet*

Hispanics are the largest growing population in New Jersey. Please discuss some of the barriers Hispanics face today and provide recommendations on how we may overcome them.



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Please submit the completed application to:

(Email or mail is acceptable)

Center for Hispanic Policy, Research and Development

New Jersey Department of State

33 West State Street, Post Office Box 456

Trenton, New Jersey 08625-0800

Email Application To:

reinaldo.santiago@sos.nj.gov

Deadline is Friday, December 16, 2022

Any questions, please contact Dr. Reinaldo Santiago at (609) 633-0611



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Student Information

Name: _____

School Address: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Permanent Mailing

Address: _____

City: _____ State: _____ Zip: _____

Home Number: _____ Cellular Number: _____

Other Contact Number: _____

Emergency Contact

Name and Relationship: _____

Address: _____

City: _____ State: _____ Zip: _____

Work Number: _____ Home Number: _____ Cellular Number: _____



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Education Information

College/University:

Major/Minor:

GPA:

Current Class:

Freshmen

Sophomore

Junior

Senior

Graduate

Please respond to the following questions:

How did you learn about the program?

Community Based Organization

Alumni

Family/Friend

College Fair

Website

College/University

Other: _____



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Please identify Hispanic ancestry. Check more than one if applicable (optional): Please note this is solely for demographical purposes.

- | | | | |
|--------------------------------------|-------------------------------------|------------------------------------|---------------------------------------|
| <input type="checkbox"/> Argentinean | <input type="checkbox"/> Bolivian | <input type="checkbox"/> Chilean | <input type="checkbox"/> Colombian |
| <input type="checkbox"/> Costa Rican | <input type="checkbox"/> Cuban | <input type="checkbox"/> Dominican | <input type="checkbox"/> Ecuadorian |
| <input type="checkbox"/> Guatemalan | <input type="checkbox"/> Honduran | <input type="checkbox"/> Mexican | <input type="checkbox"/> Nicaraguan |
| <input type="checkbox"/> Panamanian | <input type="checkbox"/> Paraguayan | <input type="checkbox"/> Peruvian | <input type="checkbox"/> Puerto Rican |
| <input type="checkbox"/> Salvadorian | <input type="checkbox"/> Spanish | <input type="checkbox"/> Uruguayan | <input type="checkbox"/> Venezuelan |
| <input type="checkbox"/> Other _____ | | | |

Is applicant fluent in Spanish? Yes No If Yes, Speak Read Write

Please add any interest that may assist the New Jersey Center for Hispanic Policy, Research and Development in identifying the best employment site for you. *(Use separate sheet if needed)*



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I have read all of the information pertaining to the intern/fellowship program and, if accepted by the New Jersey Center for Hispanic Policy, Research and Development, I agree to honor my commitment and meet the following criteria:

The 2023 **Governor's Hispanic Fellows Program** will begin on **June 5, 2023** and end on **July 28, 2023**.

- Throughout the eight weeks, interns will report to their job placement site Mondays, Tuesday, and Wednesday.
- If invited, an interview will be scheduled with the Center for Hispanic Policy, Research and Development. You will be notified of the outcome of the selection process and may be required to undergo a background check.
- On Thursday and Friday, interns are required to attend the Leadership Workshop Series of the Fellows Program. **Attendance is mandatory.**
- Students must **work no more than 21** hours weekly at their intern placement site and attend weekly training sessions that are 7 hours in duration each. Vacation time is not allowed during the eight weeks.
- Students seeking credit for their internship must abide by their College/University's work hours requirement (please make sure you inform the Center).
- All interns selected **must** complete all institute assignments and projects, which include completion of Professional Team presentation.

The information given above is complete and accurate to the best of my knowledge. I am aware that any misrepresentation will result in the disqualification of my application. I also agree that if selected, the CHPRD and the NJ Department of State can use my statements and likeness in its promotional literature.

Signature

Date