

# Be the PRIDE Treasurer!



**The Pride board is looking for a treasurer:  
Someone with budgetary and financial  
skills to shadow the PRIDE Treasurer on  
week-to-week transactions (become the  
treasurer the next year)**

Responsibilities include: Responds to check requests for reimbursement, manages PRIDE's financials in Quickbooks (online) and issues financial reports, makes deposits, manages payroll for PRIDE employees, balances bank accounts, manages accounting firm re: taxes, maintains financial files, responds to insurance and legal issues, summarizes financial status at board meetings. In the Spring, participates in Revere's budgeting process and prepares PRIDE's budget for board discussion and approval. Bookkeeper is available to help out.

***Interested? Email  
PRIDE.PRESIDENT@PAULREVEREMS.COM***