



J. Michael Aycock Leadership Development Fund Request for Funding

Purpose

The J. Michael Aycock Leadership Development Fund is to support leadership opportunities and increase the leadership potential for gay, lesbian, bisexual and transgender students. Leadership opportunities can include but are not limited to attendance/participation in LGBT leadership retreats, LGBT leadership programs, LGBT networking events, and/or national, regional or state LGBT conferences.

Eligibility

Individual Leadership Awards in the maximum amount of one thousand dollars can be made to students who are enrolled at Emory on a full-time basis at the time of the award. Students may only receive one Award per academic year, but may reapply for an Award in subsequent academic years.

Student groups may also be granted an Award in the maximum amount of one thousand dollars for group leadership opportunities. If a group is granted an Award, individual group members may apply for individual funding for other opportunities within the same academic year.

Application/Selection Process

Requests for funding are accepted on an ongoing basis¹. Applicants must submit the applicant information form and a letter of intent (maximum 1 page) to the Director of the Office of LGBT Life. This letter should include:

- ∇ Description of the leadership opportunity
 - Overview of the opportunity
 - Dates
 - Location
- ∇ Description of outcomes you hope to achieve by participating in the opportunity
- ∇ Registration and other deadlines

Additionally, the applicant must submit a detailed budget of all anticipated expenses. The budget should provide information on how expenses were determined and may include screenshots from sources such as Uber, Lyft, local transportation and airline websites, hotel websites, and registration webpages. Other sources of funding, such as any personal contributions, should be included.

The recipient of the Award must provide a brief (one-page) report to the Director of the Office of LGBT Life following the conclusion of the leadership opportunity. The report must include a description of how the recipient benefited from the Award. Questions about this requirement should be directed to the Director of the Office of LGBT Life.

¹ The J. Michael Aycock Leadership Development Fund is an endowment through the Office of LGBT Life. The Fund produces revenue annually that varies from year to year. Funding is therefore not guaranteed and is limited each year.



EMORY
UNIVERSITY

**Office of Lesbian/Gay/
Bisexual/Transgender Life**
Campus Life

J. Michael Aycock Leadership Development Fund Applicant Information Form

Name	
Campus Address	
Phone Number	
Email Address	
Student ID Number	
Major	
Class Year	

By receiving these funds, I agree to adhere to all federal, state, and local laws as well as university policies while participating in the funded activities. If I am found in violation any of these laws and policies, I understand that I may forfeit funding.

Name

Signature*

Date

*An electronic signature is acceptable.

Please email application materials to:

Megan Pendleton
Assistant Director, Office of LGBT Life
Emory University
Megan.pendleton@emory.edu