FERPA Release

All students 18 or older, must complete a FERPA Release if they want to permit Lipscomb to disclose any financial or academic information about the student to a parent. The parent must specifically be added to the FERPA Release. The student can select what information they choose to release.

A student can complete the FERPA Release form by going to **my.lipscomb.edu**. Click on the All-Apps button. From there click on CNS Student Portal-My Profile-My FERPA. From the drop-down menu, you are required to complete BOTH the "opt-in" for publicly available directory information AND the "Consent" to share your personal information with whomever you designate.

In the drop-down choose the opt-in and check all the boxes that apply.

If these boxes are not checked, Lipscomb cannot share information such as Honor Roll or Provost's List. Once all the boxes that apply are checked-click save.

In the drop-down choose Consent. Click the add person: academic and financial information will be released to each person that is listed.

If a student chooses "confidential," NO academic or financial information can be released to anyone except the student. This means your name will not appear in a press release or web story if you qualify for Provost List or Honor Roll honors each semester.

Important Dates for Fall 2024 (full Academic Calendar available on Lipscomb website)

September 15	Last day to apply for Fall / December 2024 Graduation and Last day to order cap and gown for December Commencement
October 9 - 11	Mid-term Grades Due
Oct 21-Nov 1	Academic Advising
September 28	Last day to drop a **Fall Term I** class
October 26	Last Date to drop a **Fall Full Term** Class
November 16	Last day to drop a **Fall Term II** class
Oct 31 – Nov 7	Registration for Spring Classes
December 6-11	Final examinations
December 14	Commencement

Class Schedule Website –
Students can view all classes offered in a specific term at the Class Schedule site. This site is very helpful when students are planning their class schedules.
https://www.lipscomb.edu/academics/office-registrar/class-schedule