



# WOODINVILLE HIGH SCHOOL

## Counselors

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## WHS School Pre-Withdraw Form

*This form is designed to guide you through the withdraw process at Woodinville High School.*

**Answer the following questions and return this form to the Counseling Center prior to the date of withdrawal.** Your student will receive a withdraw form to take to teachers on his/her last day of class at WHS. The student will need to return all books and pay all fines/fees at that time. The teacher will give the student a grade based on the work completed at time of withdrawal.

Name of Student: \_\_\_\_\_ Grade level: \_\_\_\_\_ Student # \_\_\_\_\_

- Is your student attending WHS on a waiver? Yes \_\_\_\_\_ No \_\_\_\_\_
- Does your student live within the WHS boundary but would like to attend a different public high school? yes \_\_\_\_\_ no \_\_\_\_\_  
If yes, you will need to apply for a waiver/variance at the Northshore School District office in Bothell and be approved by the new school before we can withdraw the student.
- Is the student withdrawing to get a GED? Yes \_\_\_\_\_ No \_\_\_\_\_
- If yes, after completing the withdraw paperwork at WHS, you need to obtain a GED form from the Northshore School District office in Bothell. Once enrolled in the GED program, you must bring a copy of your GED paperwork to WHS. We will then complete your withdrawal.

WHS attendance policy states "School attendance has been and continues to be compulsory."

Reason for withdrawal: \_\_\_\_\_

Student's last day of school at WHS will be: \_\_\_\_\_, 20\_\_\_\_

Complete the following information as accurately as possible:

Name of new school \_\_\_\_\_

Street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

The new school is PUBLIC or PRIVATE (circle one)

If moving, new street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone including area code \_\_\_\_\_

Woodinville High School is responsible for tracking your student, according to the Becca Bill and No Child Left Behind legislation, until WHS receives verification that the student is enrolled in the new school. Additionally, Washington State Law, Chapter 28A.225.010 RCW, states that all children who are at least 8 years of age and under 18 years of age "must attend a public school, an approved private school, or a home school."

Parent/guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Students over 18 years of age must show proof of emancipation in order to withdraw themselves.

**When the withdraw form is completed, the student will be given an unofficial transcript, a copy of withdraw form to take to the new school. You will need to ask the new school to request official student records directly from WHS to confirm the transfer. Please be sure that all NSD issued items are returned and any outstanding fines are cleared before the student's last day of attendance at WHS.**