

Does the celebration replace commencement for both the classes of 2020 and 2021?

Yes. Due to COVID restrictions, in-person commencement ceremonies are simply not possible.

Are Faculty and Staff required to attend?

No. This event is completely voluntary.

What are Faculty & Staff's participation options?

There are multiple options for faculty and staff to participate and get involved:

- 1. Help promote and advertise the event! Inform your students of deadlines, review the <u>Graduate & Faculty/Staff FAQs</u>. Invite the Commencement Office to speak to your class. Create signage to be held and displayed during the event! And finally, <u>submit a message</u> to be displayed on your academic college's virtual graduation webpage!
- 2. **Sign up to cheer!** Sign-ups will open in early April. Those who sign up can find a socially-distanced dot along the route (10' apart) and cheer on grads as they process through the route. You can optionally bring a chair, signs, water, and even wear your regalia! PPE will be provided for those who sign up!
- 3. **Sign up to volunteer!** Sign-ups for official CARmencement volunteers will open in early April. Volunteers will be assigned various tasks throughout their confirmed shifts including traffic direction, check-in, and more! There will be a mandatory in-depth orientation for all volunteers, including safety trainings, and PPE will be provided to all volunteers.

What is the deadline for grads to apply to graduate?

Undergraduate students should go to the Graduation Advising webpage for information on applying to graduate.

Graduate students must apply to graduate through the Office of Graduate Studies.

Teaching Credential Candidates do not petition to graduate. The Credential program has provided information to the Commencement Office for inclusion of eligible students in the event program and for access to RSVP. Contact Debbie Santiago (916-278-3618 -or- santiago@csus.edu) with any questions.

Can grads participate in CARmencement with a graduation term other than Fall '19, Spring '20, Summer '20, Fall '20, Spring '21, or Summer '21?

No. Only graduates with an expected graduation term of Fall 2019, Spring 2020, Summer 2020, Fall 2020, Spring 2021, or Summer 2021 who have applied to graduate will be allowed to participate in CARmencement. In order to accommodate the combined classes of 2020 and 2021, we cannot accept any requests to participate early.

Do Faculty and Staff have to register to participate?

Yes. Whether you are signing up to cheer along the route or signing up to be an official volunteer for the Commencement Office, you will need to register. Sign up forms will be released in early April.

ACCOMMODATIONS FOR A DISABILITY

Who do graduates contact if they need accommodations for a disability?

All pre-recorded speeches displayed along the route will include captions and ASL interpreters. Video livestreams will also be available on the Commencement Website. Participating students who need specific accommodations should contact the Services for Students with Disabilities office at <u>sswd@csus.edu</u>.

Who do faculty and staff contact if they need accommodations for a disability?

Faculty and staff who plan to volunteer at CARmencement and need an accommodation for a disability, should email Arthur Delao at <u>delao@csus.edu</u> with the subject line "CARmencement Request" and include name, phone number, and requested accommodations in the body of the email. For best assurance of accommodation requests being met, contact Arthur Delao at least 2 weeks prior to event.

NAMES

How can grads change their name for the graduation ceremony?

Graduates' names (including preferred name, primary name) will be pulled from their Student Center. During the CARmencement RSVP process, grads will be able to select which name they prefer to be read aloud, and which name they would like displayed on the screen during the event and on the virtual graduation webpages. During the RSVP process, graduates will also be able to record and phonetically spell out the pronunciation of their name to better assure the professional name readers will correctly pronounce it.

Note: If a student <u>updates their name</u> via their Student Center, they must log back into the RSVP/ticketing system to assure their name has been updated for CARmencement.

If these names are incorrect in their Student Center, we recommend reaching out to the Student Service Center via mail sacstatessc@csus.edu or at (916) 278-1000 to discuss updating name.

How do graduates verify their name will be in the Commencement program?

If degree was awarded in Fall 2019, Spring 2020, or Summer 2020, name will appear as of the date degree was conferred.

If graduate is eligible for graduation in Fall 2020, Spring 2021, or Summer 2021, name in their student center, as of March 29, 2021, will be included in the program.

Otherwise, name will not be included. If graduate has changed their name since applying for graduation, they should contact the Registrar's Office at registrar@csus.edu to update student record.

Graduates will receive (2) programs at the drive through celebration, or it can be mailed it to them if they are unable to attend. They must register for a Hornet Grad Kit in order to be mailed programs. Students will have access to register through a link in their student centers between March 1 and April 1.

TICKETS

How many Hornet Grad Passes "tickets" do graduates get?

Registration is mandatory in order to claim a Grad Pass and participate. The deadline to RSVP is April 1, 2021 at noon. Graduates will be limited to (1) Grad Pass, which will grant them access for (1) vehicle to enter the route. No exceptions will be made to the 1-vehicle rule.

Can grads sell their Grad Passes?

Grad Passes may not be sold or traded for anything of monetary value.

DAY-OF QUESTIONS

When and where is CARmencement?

CARmencement is occurring on the Sacramento State campus, beginning May 21, 2021. Graduates have access to register for their preferred day and timeslots. As needed, additional days will be opened for registration. We will not have a final end-date until registration closes in early April.

What do Faculty and Staff need to bring?

Faculty and staff cheering at the event should bring water/snacks and are encouraged to wear regalia or Sac State branded attire. Eateries on campus will not be open. You may optionally bring a chair to rest in during down times and are also encouraged to make your own signs. Faculty and staff who are official volunteers should refer to the Volunteer Orientation on what to bring.

What should graduates bring?

Graduates can optionally wear regalia and must have their Sac State OneCard or valid picture ID (driver's license or passport) and their Grad Pass Ticket.

What is a Grad Pass?

Grad Passes are like tickets for the graduate to enter the CARmencement. They are required for every graduate/vehicle that enters the engagement route and have unique QR codes on them. They will also be scanned at the end of the route for graduates to be individually recognized (name read aloud and graduate slide displayed on a video wall).

Where should grads and guests check in?

Grads and guests should enter on the south side of campus on the corner of State University Drive and College Town Drive. Please direct them to the <u>route map</u> for more details.

Where should Faculty and Staff park?

Most parking lots and garages will still be open for parking. Please note that portions of State University Drive may be closed, so you may need to enter the parking lots and structures through an alternative route. UTAPS recommends parking in Parking Structure 5 or in Lot 8. Faculty and staff may utilize a UTAPS coupon code at any parking machines in order to have their parking pass fees waived for the day. UTAPS coupon code for parking permit will be provided to all those that register to volunteer or cheer.

Will restrooms be available for Faculty and Staff?

Restrooms in certain campus buildings will be available to faculty and staff while they are onsite. They will need a key-fob to get into the buildings. If you do not have a key fob please indicate when you sign up to cheer that you will need one.

Do Faculty and Staff have to wear a face covering?

Yes. In compliance with campus regulations, all faculty and staff must wear a face covering while on campus. Please note that county regulations don't require participants in vehicles to wear face coverings, but we will encourage them to do so, especially when interacting with volunteers.

Can Faculty and Staff take photos or hand out items to graduates during the event?

No. Graduates will not be permitted to stop or exit their vehicles at any times (except for emergencies or when using the restrooms). It is faculty and staff's responsibility to help enforce this rule, by not encouraging grads to stop or exit their vehicle. We also ask that you do not touch or hand out anything to graduates while onsite.

HAVE MORE QUESTIONS?

Visit the <u>CARmencement FAQ page</u> for additional information or contact the Commencement Office at <u>commencement@csus.edu</u>.