



The National Health Care for the Homeless Council is the premier national organization working at the nexus of homelessness and health care. Since 1986, the Council has brought together thousands of health care professionals, medical respite care providers, people with lived experience of homelessness, and advocates.

The Council's 200+ Organizational Members include Health Care for the Homeless programs, respite programs, housing, and social service organizations across the country. Grounded in human rights and social justice, the National Health Care for the Homeless Council's mission is to build an equitable, high-quality health care system through training, research, and advocacy in the movement to end homelessness.

SENIOR POLICY MANAGER

The Senior Policy Manager is responsible for representing the interests of the National Health Care for the Homeless Council (National HCH Council); working with the National HCH Council Policy Committee to advance the Council's advocacy agenda; and mobilizing National HCH Council member organizations, other advocates and service providers, and consumers for the amelioration of poverty and homelessness. This role reports to the Senior Director of Policy.

Job Location: The [National HCH Council](#) is a membership organization headquartered in Nashville, TN, with remote staff working in numerous states. This position can be 100% remote; being in the Baltimore/DC area is a plus, but not required.

RESPONSIBILITIES

- Mobilizes people experiencing homelessness, National HCH Council member organizations, and other homelessness-related groups to advance the advocacy agenda of the National HCH Council.
- Effectively represents the National HCH Council, Health Care for the Homeless and Medical Respite programs, and people experiencing homelessness among elected officials, their staff, and public policy advocates in Washington, D.C. (especially on Capitol Hill).
- Develops policy positions and disseminates information pertaining to policy actions through the research, writing, and production of fact sheets/policy analysis and monthly action alerts.
- Staffs the National HCH Council's Policy Committee and provides regular updates on current events
- Presents/moderates workshops or webinar discussions at national/regional conferences and other events hosted by the National HCH Council or other partner organizations.
- Organizes events and publicizes opportunities for people experiencing homelessness and staff at HCH programs to participate in legislative education and advocacy.
- Actively participates in advocacy activities that support the mission of HCH programs.
- Performs other duties on an as-needed basis.

QUALIFICATIONS

- **Education**

- Master's degree in social work, public health, policy, human services or education preferred; years of experience can be substituted for education, but Bachelor's degree required
- **Experience**
 - Minimum 5-7 years' experience in policy/advocacy work and/or community organizing required, including experience in legislative advocacy
 - Direct experience in supporting underserved populations, community organizing and project management
 - Knowledgeable of national and local health policy issues
 - Experience in public speaking and group facilitation
- **Skills**
 - Strong organizational and meeting facilitation skills
 - Excellent interpersonal skills to collaborate with and maintain relationships with a wide range of elected officials, organizations and individuals, including service providers and people with lived experience of homelessness
 - Strong written and verbal communication skills, with a particular emphasis on presentations, public speaking, group facilitation, and writing letters and fact sheets
 - Self-motivated and able to work with minimal supervision
 - Ability to convey a strong, professional presence
 - Ability to advance progressive resolution of social issues
 - Strong time management skills and ability to adapt to a changing work environment
 - Cultural sensitivity in working with staff and clients from diverse backgrounds

WORKING CONDITIONS

- Position able to be remote, with willingness to establish a part-time physical work space at a member or partner service program a plus
- Available for travel within the U.S. approximately 2-3 times a year, or more frequently, depending on location.

Salary range: \$57,000 - \$80,000 (depending on experience)

Comprehensive benefits package: Includes health, dental, vision, 401k, and paid time off.

How to Apply: Please submit a resume and cover letter to Barbara DiPietro, Senior Director of Policy, at policy@nhchc.org **clearly marked SENIOR POLICY MANAGER**. Applications without cover letters will not be considered.

Equal Opportunity Employer: We do not discriminate on the basis of race, sex, religion, sexual orientation, gender identity, or country of origin. The National HCH Council is committed to focusing on equity in all of our work, including ensuring our staff is inclusive and representative of the people we serve. People of marginalized identities and/or lived experience of homelessness are especially encouraged to apply.

