

Controller – RE2, Inc.

RE2, Inc. is a growing company with a start-up attitude and a dynamic culture. RE2 specializes in research and development of robotic systems for DoD and emergency responders. While we have experience in many aspects of robotics, our core focus is in modular manipulation systems. The RE2 staff consists of electrical, mechanical, and software engineers focused on developing products that can be fielded to our soldiers and emergency responders to enable safer and more efficient operations that can ultimately save lives. The fast-paced, dynamic team environment enables team members to work on a variety of interesting projects while gaining new skills and knowledge. We offer competitive salaries, company stock options, 401k contributions, paid time off, and medical/dental/vision insurance for all regular full time employees. Founded in 2001, RE2 has a strong backlog for continued dynamic growth.

POSITION SUMMARY: The controller position is responsible for the accounting operations of the company, to include the production of periodic financial reports, revenue and cash projections, maintenance of an adequate system of accounting records, and a comprehensive set of controls and budgets designed to mitigate risk, enhance the accuracy of the company's reported financial results, and ensure that reported results comply with Generally Accepted Accounting Principles (GAAP). The Controller will provide leadership and coordination of company financial planning and budget management functions and will ensure that RE2 complies with Defense Contract Audit Agency (DCAA) requirements for contractors and subcontractors. The Controller reports to the Vice President of Operations.

The following requirements are absolute for this position:

1. B.A. in Business, Accounting or Finance with a minimum of 7 years of relevant experience
2. Experience with GAAP based accounting methods
3. Experience in preparing financial projections
4. U.S. Citizenship or permanent residency in order to comply with government contracts

QUALIFICATIONS: Bachelor Degree in accounting or business administration with a minimum of seven (7) years of related work experience is required (Master's degree preferred). CPA license is preferred. While not required, the ideal candidate will have prior defense contractor experience, extensive experience with GAAP/Cost Accounting Systems, experience in implementing procedures in compliance with Federal Acquisition Regulations (FAR) and the DCAA, and the calculation of DCAA allowable indirect rates. The successful applicant must pass a background screening commensurate with the responsibility of the position.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Analyze recommend and monitor direct and indirect contract costs on an ongoing basis. Work closely with Contract Administrator regarding contract administration.
- Identify opportunities to reduce or avoid costs.
- Safeguard assets and ensure accurate and timely recording of all transactions by implementing disciplines of internal audits, controls and checks across all departments.
- Manage the accuracy and productivity of day-to-day activities of accounts payable, accounts receivable, customer credits and collections, payroll, perpetual inventory integrity, fixed asset records, general & entity accounting and cost accounting,
- Develop, improve and issue timely monthly financial reports for RE2. Monitor and analyze monthly operating results against budget.

- Develop financial and tax strategies and ensure financial plans are consistent with organizational goals. Calculate and issue financial and operating metrics.
- Prepare and update departmental budgets.
- Provide financial analysis tools to evaluate company ventures or special projects, programs, capital expenditures, products costing, etc. when necessary.
- Maintain a documented system of accounting policies and procedures.
- Manage the production of the annual budget and forecasts. Monitor and analyze variances from the budget and report significant issues to management.
- Comply with local, state, and federal government reporting requirements and tax filings. Ensure that record keeping meets the requirements of auditors and government agencies.
- Interface with outside audit firms, banks and lessors, casualty/liability insurance agents, credit card companies, and collection agencies.

WHY JOIN RE2 ROBOTICS?

Check out our Recruiting page to learn all about the benefits of working for our thriving company! From Health Insurance to Taco Tuesday - check out many of the perks that make RE2 a great place to work!

GENERAL INFORMATION

Location: Pittsburgh, PA

Hours: 40 hours/week

Compensation: We offer competitive salaries, company stock options, 401(k) plan, paid time off, and medical/dental/vision/life and disability insurance for all regular full-time employees.

RESUMES ACCEPTED IN PDF FORMAT ONLY.