



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING


GRETCHEN WHITMER  
GOVERNOR

MICHAEL F. RICE, Ph.D.  
STATE SUPERINTENDENT

**MEMORANDUM**

**DATE:** January 26, 2023

**TO:** Local and Intermediate School District Superintendents  
Public School Academy Directors

**FROM:** Dr. Diane Golzynski, Interim Deputy Superintendent  
Finance and Operations 

**SUBJECT:** Michigan Public School Accounting Manual (Bulletin 1022)  
CHANGE NOTICE #33

The Michigan Public School Accounting Manual (Bulletin 1022) serves as a mandatory guide to the uniform classification and recording of accounting transactions for Michigan public school districts, both traditional public school districts and public school academies. The purpose of this correspondence is to transmit Michigan Public School Accounting Manual Change Notice #33.

The information on page three of this memo provides the detail for pages in the manual that have been changed. You may print those pages from the Michigan Department of Education (MDE) website. Please communicate these changes to others in your district who may have copies of the Michigan Public School Accounting Manual to ensure that all accounting manuals within the district are current. The entire manual, along with this change notice, is available electronically on the [Michigan Public School Accounting Manual](#) page of the MDE website.

The Michigan Public School Accounting Manual contains the state-prescribed chart of accounts to be used by all public school districts in Michigan. According to section 1281 of the Revised School Code (MCL 380.1281):

*1) The department shall:*

*a) Require each board, each public school academy board of directors, each intermediate school board, and the officers of each of those boards to observe the laws relating to schools.*

*AND*

*c) Prescribe appropriate uniform pupil and financial accounting records for use in school districts, public school academies, and intermediate school districts and promulgate rules for their adoption.*

**STATE BOARD OF EDUCATION**

PAMELA PUGH – PRESIDENT • ELLEN COGEN LIPTON / TIFFANY D. TILLEY – CO-VICE PRESIDENTS  
JUDITH PRITCHETT – SECRETARY • MARSHALL BULLOCK II – TREASURER  
MITCHELL ROBINSON – NASBE DELEGATE • TOM MCMILLIN • NIKKI SNYDER

MDE may examine and audit the official records and accounts of intermediate school districts, local education agencies, both traditional public school districts and public school academies, and may compel proper accounting by legal action instituted by the direction of the state attorney general.

MDE staff and members of the Michigan Public School Accounting Manual referent group will continue to ensure uniformity in the recording and reporting of Michigan public school district accounting transactions via updates to this manual.

Please note that this change notice includes several additions, modifications, and new guidance related to Governmental Accounting Standards Board (GASB) Statement #96 – Subscription-Based Information Technology Arrangements (SBITAs). For Michigan school districts, this standard is effective for the current fiscal year (2022-23) reporting and will require immediate implementation. **Unless otherwise required, the changes listed in Change Notice #33 are for implementation during the school fiscal year 2022-23. Earlier application of these changes is encouraged.**

If you have questions concerning the Michigan Public School Accounting Manual, please contact Christopher May at 517-335-1263 or [MayC@michigan.gov](mailto:MayC@michigan.gov).

cc: Michigan Education Alliance  
Confederation of Michigan Tribal Education Departments

### Change Notice 33

| <b>Section</b> | <b>Sub-Section</b>                 | <b>Change</b>  | <b>Discard<br/>Page #</b> | <b>Add<br/>Page #</b> |
|----------------|------------------------------------|--|---------------------------|-----------------------|
| Section II     | Table of Contents                  | Added Section E.20   | 1                         | 1                     |
| Section II     | E.20 (new)                         | Added guidance for GASB Statement #96  | N/A                       | 113-118               |
| Appendix       | Balance Sheet<br>Major Class Codes | Added Major Class Codes 295 and 296  | 8                         | 8                     |
| Appendix       | Balance Sheet<br>Major Class Codes | Added Major Class Codes 497 and 597  | 11-12                     | 11-12                 |
| Appendix       | Revenue Major<br>Class Codes       | Added Major Class Code 597   | 22                        | 22                    |
| Appendix       | Expenditure<br>Object Codes        | Added reference to GASB #96 to Object<br>Code 3450   | 42                        | 42                    |
| Appendix       | Expenditure<br>Object Codes        | Added Object Codes 3720 and 3730   | 43                        | 43                    |
| Appendix       | Expenditure<br>Object Codes        | Added Object Code 6940 (additional<br>pages replaced due to page number<br>changes)                  | 44-47                     | 44-48                 |
| Appendix       | Expenditure<br>Object Codes        | Added Object Codes 7170, 7270, and<br>7730 (additional pages replaced due to<br>page number changes) | 48-49                     | 49-51                 |
| Appendix       | Expenditure<br>Program Codes       | Page number changes due to previous<br>changes   | 50-53                     | 52-55                 |
| Appendix       | Grant Codes                        | Updated Grant Codes (additional pages<br>replaced due to page number changes)                        | 54-64                     | 56-66                 |