

## The IDEA Program – Fall 2023 Application Guidelines

The purpose of [the Incentive for Developing External Awards \(IDEA\) Program](#) is to encourage individual faculty members to write a competitive grant proposal for external funding to further their research, scholarly and/or creative activity at Sacramento State.

### Application Requirements

To apply, faculty members must identify one specific grant solicitation or formal request for proposals to which they are interested in submitting a proposal. For this cycle, the submission deadline or target date must be between **February 1, 2024 – July 31, 2024**.

Applicants must submit an internal application via [InfoReady Review](#) describing their selected external grant program. They should demonstrate that the proposed project:

1) is in alignment with the funding opportunity's goals and guidelines. Because fit with the funder's goals and guidelines is critical for any successful grant proposal, applicants should carefully select only one proposed funding source, considering program goals, eligibility, funding limits and other requirements detailed in the guidelines. **Applicants are strongly encouraged to connect with the Program Officer at the external funding agency well in advance of submitting an IDEA application to confirm if the project fits with funder goals.**

and

2) will have a substantial impact on their research, scholarly and/or creative agenda. Applicants should also consider their readiness to complete the proposal, including: completion of preliminary research, workload and timeline for submission, and qualifications in terms of project scope and size.

Applications may be submitted for individual or collaborative projects in which a faculty from Sacramento State is the project lead.

**Deadline to Apply: Monday, October 23, by 5pm.**

### Eligibility

Open to all tenured and tenure-track faculty, and lecturers with multi-year appointments of at least 0.5 time base. The selection process will prioritize applicants with less experience serving as a faculty principal investigator (PI/Co-PI) on an externally funded research project, according to the following criteria:

1. Probationary faculty who *do not* have previous experience
2. Tenured faculty who *do not* have previous experience
3. Probationary faculty who have previous experience

4. Tenured faculty who have previous experience
5. Lecturers with multi-year appointments of at least 0.5 time base.

Applicants who have already received more than two IDEA (or previously, FRIG) awards will be considered as funding is available.

Past IDEA recipients may not reapply until they have received notification from the funder on the outcome of that submission.

### **Award Information**

#### **Amount**

For external proposals with a total budget between \$10,000-\$50,000:  
\$1,000 toward additional employment salary or professional development funds

For external proposals with a total budget above \$50,000:  
\$2,500 toward additional employment salary or professional development funds

External proposals requesting under \$10,000 are not eligible for the IDEA program.

Funds for a collaborative submission involving more than one faculty member from Sacramento State will be divided evenly among the co-applicants.

Funds will be awarded after submission of the external grant proposal and are contingent on fulfilling the requirement to work with ORIED throughout the process of developing the narrative and technical aspects of the external proposal, including allowing time for substantive review and incorporation of feedback.

#### **Requirements**

Recipients must commit to working with ORIED throughout the development of a competitive proposal for external funding, including the narrative and technical components. This includes a minimum of one full review of the proposal narrative four weeks prior to the funder deadline. **Note:** If a funding opportunity is later determined not to be an appropriate fit for the proposed project, the recipient will need to identify an alternative funding source and reapply to the IDEA program.

#### **Announcements**

Awards will be announced near November 30, 2023.

The next anticipated IDEA competition will be held in Spring 2024, for external proposals submitted between July 1, 2024 – January 31, 2025.

### **Resources**

Resources for identifying potential external sources of grant support for research and scholarly activities, including links to the Pivot funding database, are available on the [ORIED website](#).

[Pivot](#) is a comprehensive database of funding opportunities from federal, non-federal, foundation, and other private sponsors for all disciplines and project types. [Pivot](#) allows users to search for a funding opportunity while also instantly being able to identify researchers with similar interests and expertise.

**Questions? Contact [research@csus.edu](mailto:research@csus.edu).**

Please also see the IDEA FAQs on the next page for more detail.

## IDEA Fall 2023 – Frequently Asked Questions

### **Q1. What is meant by “advance your research, creative or scholarly agenda”?**

This application item refers to how the proposed project will support the faculty member’s career trajectory in terms of intellectual advances, academic reputation, progress toward tenure, ability to compete for future grants, or publication record.

### **Q2. When should I contact a program officer?**

Applicants should contact a program officer at their targeted external funding agency to determine funding fit as early as possible to better ensure a response before the IDEA program deadline.

### **Q3. Are IDEA awards only offered for new project proposals or will proposal resubmissions be considered?**

An IDEA application may be submitted for a new proposal, a renewal, or a resubmission. However, past incentive award recipients may not reapply until they have received notification from the funder of the outcome of that submission. Additionally, IDEA applications for resubmissions are requested to upload a copy of the reviewer comments/feedback.

### **Q4. May collaborative projects be submitted?**

Yes, although Sacramento State must be the lead applicant and only the Sacramento State faculty PI/Co-PIs will receive IDEA funding.

### **Q5. May I submit an IDEA application for a subaward?**

No, applications must be submitted by PIs from Sacramento State as the project lead.

### **Q6. What if my external funding program has an open deadline or a deadline yet to be determined?**

IDEA applications must have a submission deadline between **February 1, 2024 – July 31, 2024**. Proposals to programs with open deadlines must target a submission date within this window. For questions related to proposal submissions with a deadline yet to be determined, please contact ORIED at [research@csus.edu](mailto:research@csus.edu).

### **Q7. Are FERP faculty eligible to apply?**

FERP faculty may submit a joint application with another non-FERP faculty member but are not eligible to be the lead PI. If the joint application is selected, FERP faculty may only select to receive professional development funds and may not receive additional employment per CSU guidelines.

**Q8. How do I complete my IDEA application in InfoReady if I am applying for an NSF RUI or a CAREER grant?**

NSF's RUI (14-579) and CAREER (22-586) programs ask you to tailor your proposal to a specific NSF program that best aligns with your interests and who will review your proposal. When requested in InfoReady, please provide a description of that program in addition to the RUI or CAREER solicitation. For example, if the PI intends to apply under the RUI solicitation, but they have identified NSF IOS 23-547 as their core program, they will provide the URL for both the RUI and the IOS programs and describe their fit to both programs when requested.

**Q9. How is additional employment awarded?**

Additional employment is processed by using job code 2403. Payroll taxes and other deductions are withheld and are subject to the limits as outlined in Article 36 of the Unit 3 CSU Bargaining Agreement.